



Accredited Environmental Technologies, Inc.

**QUALITY ASSURANCE MANUAL  
ENVIRONMENTAL/INDUSTRIAL HYGIENE LAB  
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**QUALITY ASSURANCE MANUAL  
Date of Authorization: March, 2010  
Roy Mosaicant, CIH  
Laboratory Director**

A blue ink signature of Roy Mosaicant, Laboratory Director.

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**Carl Josephson  
Quality Assurance Coordinator**

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## Section #1

### POLICY STATEMENT

The following Quality Assurance Manual's purpose is to describe our management system related to quality which includes, but is not limited to, the following items: sample processing procedures, quality control methods of analysis, training trouble-shooting, data integrity, etc.

AET's top management is committed to providing top quality analysis for its customers by ensuring a continual commitment to improving the effectiveness of the management system and an atmosphere that provides for complete analyst integrity and customer confidentiality. The laboratory shall operate with independence from other company operations. Analysts shall not have quotas, pressures or other inducements that may affect their professional judgment when analyzing samples. AET also realizes that customers need to be certain that their privacy be protected at all times. Therefore, AET absolutely will not divulge any Customer or other proprietary information to any other party without the customer's written approval (unless disclosure compelled by law).

AET intends to be a top quality provider with a strong commitment to good laboratory practices. This includes recognizing the importance of meeting customer requirements as well as all statutory and regulatory requirements. AET will endeavor to find new information or techniques that will aid in our goal of providing high quality analytical services that are traceable to national standards/ISO 17,025:2005 (AIHA, NVLAP).

As such, this manual is meant to be a flexible document reflecting the state of the art testing which is continually being developed and all personnel are committed to continually improve the effectiveness of the management system. As such, quality assurance manual changes will reflect the discovery of revised testing and/or systems, or changes that arise from corrective and/or preventative actions and will be updated as needed. To ensure needed changes occur, the Quality Assurance Manual will be reviewed at least annually. These changes will be monitored to ensure the integrity of the management system when they have been implemented. Laboratory management will ensure that all affected AET personnel are committed to complying with all applicable policies and procedures as outlined in this Quality Assurance Manual. AET's top management is also committed to complying with all pertinent Federal, State and Local laws and regulations regarding employee safety and health, environmental contamination, and waste disposal. Until such changes are proven and adopted, those clearly identified by the Quality Assurance Manual will be employed.

<p>This document represents an abridged version. For complete reference, please contact your AET Project Manager.</p>
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